WORLD WIDE RECRUITMENT

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HYPERLINK: HTTP://www.donhr.navy.mil

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Direct inquiries to 1-808-471-0565 ext. 264 and follow instructions.

CHILD DEVELOPMENT EDUCATION SPECIALIST GS-1701-11 (US NAVAL HOSPITAL YOKOSUKA JAPAN)

DUTIES: The position is among the qualified personnel designated to provide early intervention services. Primary service emphasis is on the early identification, diagnosis/assessment and educational treatment/intervention of children age birth to three years with developmental delays/disabilities, as mandated by Congress. Performs and interprets detailed developmental screenings, initial evaluations and on-going assessments. Identifies areas of need and determines developmentally appropriate goals. Recommends intervention approaches and provides special instructions that focus on the remediation of the identified delays. Plans and directs a comprehensive early childhood special education program. Provides special educational instruction and developmental enrichment program. Prepares and organizes appropriate curriculum and materials in order to implement daily lesson plans. Participates as a member of an interdisciplinary team, collaborates with parents and professional in the design and delivery of Early Intervention Services. Serves as the family's primary professional point of contact. Assists families in determining concerns, priorities and resources regarding their child's development. Coordinates the transition of children and their families from one intervention program to another.

ELECTRONICS TECHNICIAN, GS-856-11/12 (US NAVAL SHIP REPAIR FACILITY AND JAPAN REGIONAL MAINTENANCE CENTER, YOKOSUKA

DUTIES: The incumbent's principal area of responsibility is to provide system and equipment/component technical support services and expertise on a variety of AEGIS systems and sub-systems installed aboard U. S. Navy ships. Provide expert technical support, oversight and management in the troubleshooting, disassembly, depot and intermediate level repair and modernization, assembly, test and certification of AEGIS systems and support systems. The incumbent works closely with other members of the AEGIS Systems Branch to ensure shipboard systems and equipment within his/her specialty areas are fully operational. He/she also provides Fleet Technical Assistance and Distance Support as the local area expert on AEGIS systems, responding to and resolving operationally degrading system casualties on Forward Deployed Naval Ships at sea. Serves as Combat Systems Project Manager for ships undergoing scheduled maintenance availabilities as NSRF Yokosuka.

FAMILY CHILD CARE DIRECTOR, GS-1701-09 (Commander Fleet Activities Yokosuka, Morale, Welfare & Recreation Department, Child Development/Youth Activities Div., Child Development Home Branch)

DUTIES: Implements Department of the Navy (DON) Child Development Homes (CDH) program management policies and regulations. Enforces Federal regulations pertaining to the CDH program. Analyzes, evaluate and documents program violations. Implements and monitors curricula for both providers and children. Assesses children's development in Child Development homes. Pursues

parental education and involvement. Refers parents to out-of-home child care settings where necessary. Recruits, screens, trains, certifies, monitors, develops and evaluates CDH providers. Identifies and initiates training and inspections of CDH providers. Conducts extensive on-the-job training of, and certification for, CDH providers. Performs administrative duties including management of resources (e.g. financial, food, and personnel), preparation of reports, and monitoring suitability of providers. Performs public relations duties to promote and support the CDH program.

INTERDISCIPLINARY ENGINEER, GS-8XX-11/12 (GS-801, 850, 830, 810, 808, 807, 020) (Commander, U.S. Naval Forces Japan, Yokosuka, Regional Engineer)

DUTIES: Technical advisor and expert on regional and community planning for the COMNAVFORJAPAN AOR, researches, identifies, and documents Navy shore facilities planning requirements in Japan, and assists CNI, NAVFAC, COMPACFLT and COMNAVFORJAPAN leadership in coordinating related planning issues or projects with representatives of all afloat and ashore subordinate and tenant commands assigned to the AOR; authorized to establish these planning requirements to create a mission ready, physical engaging, and social environment where both the Navy and the surrounding Host Nation community may flourish; requirements that include military mission related activities, land development, housing, transportation, and logistics. Meets with Host Nation government agencies and municipal officials in encouraging the adoption of sound planning principles and programs vital to ensuring continued military mission readiness, interoperability with the Host Nation's self defense forces, and development of base and community master plans; in the decision making process, negotiates with Host Nation officials to achieve an understanding and consensus in implementing these plans to the mutual benefit of the Navy and the Host nation. Develops regulations, position papers, and instructions related to facilities and community planning; and within the purview of DoD and CNO direction, recommends policy and procedural setting standards and criteria for COMNAVFORJAPAN to guide all Navy Activities in creating and maintaining comprehensive shore facilities planning documents such as land use plans and master plans. Provides training to installations on Host Nation programs, develops standardized processes, and develops the Host Nation execution projections based on current and future project levels of efforts. Schedules and assists the responsible shore activities in developing or updating the base master plans, capital improvements plans and special land use and facilities related studies; reviews within the purview of the COMNAVFORJAPAN as they relate to the development of such plans. Serves as the Regional Shore Infrastructure Planning (RSIP) coordinator for COMNAVFORJAPAN, with responsibilities for RSIP nominations, programming, execution and technical accuracy. Reviews the Navy and Host Nation facilities programs in military community planning for technical and program management effectiveness; makes reports and offers suggestions to U.S. Forces Japan and COMPACFLT for improvement based on findings related to the current administration of Host Nation and DoD funded facilities construction programs.

Interdisciplinary position to be filled as: PSYCHOLOGIST, GS-180-11; SOCIAL WORKER, GS-185-11; ADVOCACY CLINICAL COUNSELOR, GS-101-11 (Commander Fleet Activities, Yokosuka, Japan, Fleet and Family Support Center)

DUTIES: Provides counseling services for individuals, couples, families, and groups in crisis on matters pertaining to family dynamics, parent-child interaction, couples communication, stress reduction, adjustment to military lifestyles, Family Advocacy Program (FAP) case management, treatment services and psycho-educational training programs. Clinical Counseling includes the psychosocial assessment, development of treatment plans, treatment delivery, and appropriate referrals. Case management services include the identification, reporting, risk assessment, safety planning, psychosocial assessment, treatment planning, treatment, referral, and follow-up of child and spouse abuse allegations. Cases may involve multiple complex family problems including dual diagnoses, violence and impulsivity, and a variety of other mental health problems.

SUPERVISORY FIRE PROTECTION SPECIALIST, GS-081-11, (Commander, U.S. Naval Forces Japan, Yokosuka, Regional Fire Department)

DUTIES: The incumbent serves as Fire Prevention Chief for the CNFJ Regional Fire Department (Kanto Plain) supervising a local national work force consisting of one (1) Chief Inspector, twelve (12) fire inspectors, and one (1) extinguisher maintenance technician. The office is administered for the purpose of protecting life and property from fire, explosion, panic, or other disasters. The work involves assistance, advice, and recommendations concerning fire prevention matters to all levels of commands within the area where these services are provided. Provides written reports to the Technical Services Chief on a scheduled basis regarding the implementation of an effective fire prevention program, through inspections, training, and enforcement of fire regulations. Provides technical guidance to subordinates in unusual or unique situations. Prepares, evaluates and implements performance appraisals and recommends awards. Establishes goals for long-range projects and work schedules. Execute operational procedures and policies to ensure personnel assigned to the Fire Prevention/Safety Branch thoroughly understand procedures outlined in directives pertaining to the professional accomplishment of their duties. Provide technical project reviews for all new construction, renovation and modernization of facilities within his/her area of responsibility. Performs technical investigation of fires throughout the Kanto Plain to determine cause and origin.

SUPERVISORY FIREFIGHTER, GS-081-13, (Commander, U.S. Naval Forces Japan, Yokosuka, Regional Fire Department)

DUTIES: Serves as the Regional Deputy Fire Chief, the incumbent is responsible for providing oversight to all Regional fire protection/prevention efforts and assumes full authority in the absence of the Regional Fire Chief. Develops long range plans for facilities, manpower, and material resources making changes in organizational structure whenever deemed necessary to maintain a state of readiness for protecting life and property under conditions planned for the complex and to optimize effectiveness of fire prevention and suppression forces. Maintains complete records and budget expenditures and constantly confers with the Regional Business Office on funding requirements for the department. Sets policy and guidelines for the Occupational Safety and Health Program, updating annually. Formulates plans, providing coordination and guidance in scheduling ensuring all personnel receive adequate training, and that requirements for routine equipment manning, standbys, inspections, and special hazardous operations are also met. Executes and monitors compliance with established policy for the CNFJ Regional Fire Department on personnel management, labor relations, scheduling of work, leave and predetermined assignment of apparatus response, utilizing appropriate guidelines/instructions, and day to day assistance from Labor Relations Specialists servicing the department.

Interdisciplinary Engineer, GS-8xx-12 (GS-808/810/830/850), (NAVFAC FE)

DUTIES: The incumbent serves as a Project Design Engineer (PDE) and Contracting Officer's Technical Representative (COTR) for engineering and architectural projects being performed under contract by Architect-Engineer (A-E) firms for customers served by NAVFAC Far East. Prepares contract scopes of work and fee estimates for A-E design projects and engineering service. Negotiates A-E fees on behalf of the Contracting Officer. Conducts design meetings on-site. Reviews and checks Architect-Engineer (A-E) design submittals for conformance to criteria and good engineering-architectural practice. Verifies full contractual completion and evaluates A-E performance. Provides liaison between the A-E firm, the customer, and other Government personnel. Provides technical consultation for engineering and/or architectural matters in their field of expertise to NAVFAC Far East personnel and customers. Studies and investigates engineering-architectural problems and prepares written reports and oral presentations relative thereto. Serves on A-E selection boards and source selection boards as directed by the Contracting Officer.

SUPV INTERDISCIPLINARY ENGINEER/COMMUNITY PLANNER, GS-8XX/020-14 (808,810, 819, 830, 850, 020) (Commander, U.S. Naval Forces Japan, Yokosuka, Regional Engineer)

DUTIES: This position is the Base Development and Real Estate Business Line Coordinator for COMNAVFORJAPAN and is responsible for the Base Development and Real Estate business lines throughout the CNFJ/NAVFAC Far East AOR. Responsible for the community management and execution of product and services of all Base Development and Real Estate personnel, budgeting through

the CNI CBB and NAVFAC RAP processes and development of major projects that utilize USG and Host Nation funding sources. Technical advisor and expert on regional and community planning for the Regional Commander/NAVFAC Far East AOR, researches, identifies, and documents Navy shore facilities planning requirements. Assists CNI, NAVFAC, COMPACFLT and Regional Commanders leadership in coordinating related planning issues or projects with representatives of all afloat and ashore subordinate and tenant commands assigned to the AOR; authorized to establish these planning requirements to create a mission ready, physical engaging, and social environment where both the Navy and the surrounding Host Nation community may flourish; requirements that include military mission related activities, land development, housing, transportation, and logistics. Meets with Host Nation government agencies and municipal officials in encouraging the adoption of sound planning principles and programs vital to ensuring continued military mission readiness, interoperability with the Host Nation's self defense forces, and development of base and community master plans; in the decision making process, negotiates with Host Nation officials to achieve an understanding and consensus in implementing these plans to the mutual benefit of the Navy and the Host Nation. Develops regulations, position papers, and instructions related to facilities and community planning; and within the purview of DoD and CNO direction, recommends policy and procedural setting standards and criteria to guide all Navy Activities in creating and maintaining comprehensive shore facilities planning documents such as land use plans and master plans. Provides training to installations on Host Nation programs, develops standardized processes, and develops the Host Nation execution projections based on current and future project levels of efforts. Schedules and assists the responsible shore activities in developing or updating the base master plans, capital improvements plans and special land use and facilities related studies; reviews within the purview of the Regional Commander as they relate to the development of such plans. Serves as the Regional Shore Infrastructure Planning (RSIP) coordinator for the Regional Commander, with responsibilities for RSIP nominations, programming, execution and technical accuracy. Reviews the Navy and Host Nation facilities programs in military community planning for technical and program management effectiveness; makes reports and offers suggestions to PACOM subordinate commands and COMPACFLT for improvement based on findings related to the current administration of Host Nation and DoD funded facilities construction programs.

Interdisciplinary Engineer, GS-8xx-12 (GS-808/810/830/850), (NAVFAC FE)

DUTIES: Acts as subject matter expert on matters pertaining to Base Development, including both Facilities Planning and Project Development, needed to support Commander Fleet Activities, Yokosuka (CFAY). Acts as technical consultant to the Facilities Management Officer and Planning and Programming Manager of NAVFAC FE Yokosuka PWO and representatives of tenant commands as an authority on overall Base Development efforts. Facilities Planning encompasses knowledge of and ability to develop and work with Regional Shore Infrastructure Plans (RSIP), Shore Facilities Planning System (SFPS), Capital Improvement Plans (CIP) and Base Exterior Appearance Plans (BEAP). Prepares planning and siting studies and develops and reviews Site Approvals. Project Development encompasses preparation and review of Form 22 (for Host Nation projects), DD1391 packages including Economic Analysis' for Special Projects and MCON projects. Advises management regarding facility planning and project development factors which impact policy and program decisions. Makes frequent contact with Regional and NAVFAC planning officials, officials of other services and activities (civilian and military) for the purpose of providing or exchanging planning information and actively participates in all conferences and meetings where planning requirements are involved.

Supv Info Technology Spec (PLCYPLN), GS-2210-13 (U.S. FLEET & INDUSTRIAL SUPPLY CENTER, YOKOSUKA, JAPAN)

DUTIES: Serves as the Director, Automated Information Systems, Fleet and Industrial Supply Center, Yokosuka, Japan. Incumbent manages the planning, implementation and coordination of all AIS used by the command. Reviews all AIS initiatives and when appropriate, ensures that POA&M's for the coordination of AIS implementations, user training and /or maintenance has been developed. Maintains liaison with the directors of other divisions, departments and end users to assure awareness and optimum cooperation and coordination during AIS implementations that require special support. Participates in the development of long-range programs for improving AIS. Reviews directives and instructions and advises directors of other departments on the effects the proposed revisions may have on existing systems, future AIS requirements, and system conversions imposed by higher authority. Incumbent is a major participant in the development of long-range programs and advanced system projects for resolving critical problems that affect the utilization of the command's information technology resources. Serves as a technical expert / consultant on working groups established to develop AIS security plans which comply to security guidelines imposed by higher authority, execute AIS physical and operational security programs, and onsite / offsite AIS contingencies. Participates in the budget process as it relates to the commands

Resource Business Plan and IT Budget development and formulation. As required, meets with and participates in discussions with Regional IT directors regarding matters related to regional IT initiatives.

Supervisory Electronics Technician, GS-856-14 (US NAVAL SHIP REPAIR FACILITY AND JAPAN REGIONAL MAINTENANCE CENTER, YOKOSUKA)

DUTIES: Position is Director, Combat Systems Office which is responsible for the application of numerous engineering disciplines to solve planning, production, and testing and alignment issues of ships assigned for overhaul, restricted availabilities and continuous maintenance. The Director has overall responsibility for programs that span the breadth and depth of foreign military sales, restoration/repair of equipment, surveillance systems/testing; radar, Identification Friend or Foe (IFF), sonar, Naval Tactical Data Systems, electronic warfare, communication security, internal/external communication, complex Crypto repair/overhaul, electro-magnetic interference, and multi-million dollar weapons systems (AEGIS. Gun Fire Control Systems, Vertical Launcher Systems (VLS), Guns, and Launchers). Provides Combat Systems Technical guidance for the FDNF and Ships deployed to the C7F AOR, Ship Project Teams and forces Afloat whether engaged in industrial repair/modernization or in Fleet Technical Assistance (FTA) activities. Acts as Assistant Chief Engineer for Combat Systems assisting the Chief Engineer in resolution of technical issues and ensuring compliance with all technical requirements in the accomplishment of industrial level repairs and modernization. Manages the Cryptographic Repair Facility (CRF), Shipboard Electronics Systems Evaluation Facility (SESEF) and ULM-4 Range located in Nagai, 2MTR stations, portable Collimation Tower and a variety of ISEA sponsored restoration and overhaul programs. Manages the Multi-Country Foreign Military Sales Program. Develops and executes of integrated Combat Systems Testing Programs. Responsible for the publication and release of all combat systems documentation including reports, messages, and technical data. Is the Funds Administrator for all combat systems-related reimbursable programs including FMS, ISEA, PEO and NAVSEA-sponsored restoration programs. Provides administrative supervision and support to a diversified workforce consisting of USCS, USN, and MLC engineers and technicians and clerical staff.

BUSINESS MANAGEMENT OFFICER, GS-301-15, (Commander Navy Region Japan Yokosuka, Shore Installation/Business Management)

DUTIES: This position serves as the Director, Shore Installation Management/Regional Business Manager, a senior advisor and principal assistant to the Commander, Naval Forces Japan (CNFJ) for business initiatives and strategic management. CNFJ is an Echelon III Naval Forces Commander directly to the Commander Pacific Fleet with an additional reporting relationship to Commander, Navy Installations. The CNFJ Director, SIM/BM is responsible for efficiently delivering common operating support (COS) services to mission customers located within the Naval Forces Japan area of responsibility. This responsibility spans 6 geographically dispersed installations, including Diego Garcia, British Indian Ocean Territory, with a \$12B plant account and over 4000 civilian and military personnel. The high level and sensitive nature of mission customers within the region poses unique challenges to the Regional Commander and staff. The position identifies and implements programmatic and business efficiencies, streamlines core processes, and shapes the strategic operating plan. This position will develop and recommend overarching strategic and operational initiatives for improving service delivery to mission customers. Incumbent will act as Executive Agent for projects spanning multiple programs and installations. As lead resource and requirements determination, the incumbent operates within the broad mandate to maximize all CNFJ (funds, labor, and plant assets) for the benefit of mission and employees. This position provides day-to-day leadership and guidance for the CNFJ Regional Business Office and Program Managers. Designs and conducts complex, multi-part management research projects for identifying programmatic and business efficiencies. Analyzes and recommends appropriate action based on business case analysis of proposed initiatives. Position manages implementation of programmatic and business initiatives from concept to planning and execution. It also serves as principal architect and coordinator for strategic planning, business information systems, performance metrics, and organizational development. Position is responsible for designing and conducting complicated management surveys, reviews, and research projects and providing advisory services on issues of such intensity and breadth that they often require input and assistance from other analysts and subject matter specialist throughout

the Department of Defense and the Navy. The purpose of this work is to measure and evaluate program accomplishments, effectiveness, and compliance with CNI strategic objectives and guidance.

SUPERVISORY PUBLIC AFFAIRS SPECIALIST, GS-1035-11 (Commander Fleet Activities, Yokosuka, Public Affairs Office)

DUTIES: Provides direct administrative and technical supervision to Military, USCS, and MLC subordinates. Assures equality in determining qualifications, selections, assignment, training, promotion, detail, discipline and awards. Advises Commander on sensitive public relations issues that impact relations at up to and including the heist levels between, the governments of the U.S. and Japan. Receives, investigates and replies to news media inquires, both internal and external, and prepares fact sheets and/or answers to media questions. Directs the command's internal communication program. Establishes and maintains effective working relationships with both internal and external news media and area public affairs office.

SUPERVISORY CIVIL ENGINEER, GS-810-13 (Commander Fleet Activities Yokosuka, Facilities Management Office)

DUTIES: Serves as expert planner, analyst, and is the technical responsible advisor to the installation Senior Management on program cost analysis, annual/multi-year and long-range facility/construction and fiscal/program planning, and/or commercial issues for key agency programs whose operations are interrelated and unstable. The incumbent is called on for opinions and advice on issues pertaining to facility maintenance, repair, and construction. Monitors and coordinates substantial new construction, renovation and improvement projects for a variety of real property facilities. Working with all Public Works Team Branches, the incumbent directs the execution method of all Work Requests and directs/supervises the input of the Work Request into applicable Construction Management software/application. Evaluates and recommend programs and development plans for construction, renovation and improvement of real property facilities throughout installation. As a Facilities Engineering Branch Officer, overall responsibility for the planning, coordination, execution, and management of all Facility Engineer programs.

Electronics Technician, GS-856-12 (US NAVAL SHIP REPAIR FACILITY AND JAPAN REGIONAL MAINTENANCE CENTER, YOKOSUKA, Test/Surveillance Systems Division)

DUTIES: The incumbent's principal area of responsibility is to provide system and equipment/component technical support services and expertise on a variety of Surface Ship Sonar systems and sub-systems as installed aboard U.S. Navy ships. The incumbent works both independently and with other members of the Sonar Branch on ensuring shipboard systems and equipment within his/her specialty areas are fully operational. The incumbent performs these services by providing technical oversight, management, troubleshooting advice, research and reviewing technical specifications, identifying parts required for repairs and modernizations, identifying required system/equipment upgrades, develops industrial work schedules, and conducting casualty isolation, adjustments and system checkouts. Also supports the U.S. Navy ships operating in the 7th Fleet area by responding to and resolving operationally degrading Sonar systems casualties. Initial responses are through distance support via email or voice communications, but if required, the incumbent will travel to meet the ship at sea to complete troubleshooting and repair efforts. The incumbent also manages industrial repair or modernization work efforts by providing on-site technical direction, progress reports, and resolution of production, performance, or Sonar systems quality deficiencies. Additional duties include serving as Combat Systems Project Manager as a member of a ship's project team during ship's maintenance periods, represents the organization as a Surface Ships Sonar Systems specialists by chairing or attending conferences and meetings, interfaces regularly with other DoD technical agencies on Sonar related issues, and participates in shipboard systems assessment programs as a Sonar systems inspector/technician.

Supervisory Management Specialist, GS-343-13, NAVFAC FE

DUTIES: This position serves as head of the Management Services Support Line and reports to the GS-15 Business Manager of Naval Facilities Engineering Command Far East (NAVFAC FE). As head of this department the incumbent is assigned responsibilities for three divisions consisting of one U.S. Civil Service (USCS) and approximately 17 Japanese National (JN) employees under the Master Labor Contract (MLC). The incumbent heads a department responsible for Strategic Planning; Position Management; Management Analysis; Training/Employee Development; Security; Public Affairs and, Administrative Support, includes command Employee Relations representative. As such, provides command level comprehensive management expertise concerning the diverse factors associated with the effective and efficient operations of the Management Services Department in support of a multi-mission military organization that includes Engineering, Transportation, Environmental, Facility Maintenance, Utilities, Business/Product Lines at various installations throughout Far East. This department supports approximately 50 USCS, 22 military Officers and over 1100 JN employees at NAVFAC FE.